



TERMS OF REFERENCE

ToR for National Gender Consultant

Post title: National Gender Consultant

Project title: *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme.*

Reporting to: Team, Leader, Project Manager

Duration of assignment: 28 days during the period January 2018-April, 2018

Starting date: January, 2018

Background

The Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC) provided in 2011 in Decision 1/CP.16 for the establishment of the Green Climate Fund as an operating entity of the financial mechanism under Article 11 of the Convention.

The Green Climate Fund (GCF) was established with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the Fund will promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change.

The Fund was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change ("UNFCCC"). It is governed and supervised by a Board that has responsibility for funding decisions pursuant to the Governing Instrument for the Green Climate Fund. It is supported by an independent Secretariat, accountable to the Board, having management capabilities to execute day-to-day operations of the Fund, providing administrative, legal and financial expertise.

The Green Climate Fund (GCF) Readiness Programme, a joint partnership between UNDP, UNEP, and World Resource Institute (WRI), is a global programme to support countries for enhanced access to international climate finance. The Fund has established the Readiness and Preparatory Support Programme to provide support to National Designated Authorities (NDAs) or focal points, nominated by countries to engage with the Fund. It is a priority mechanism that will help ensure that Fund's programming is effective and country owned. The core objectives of the readiness programme are consistent with the Fund's Governing Instrument and prior Board and Conference of the Parties (COP) decisions. Within the Fund's Secretariat, the Country Programming Division (CPD) is responsible for engagement with developing countries, providing support to help countries and entities access to the Fund's resources, including through funding support from the Readiness Programme.

A Draft Agreement between the Government of the Republic of Moldova and the Green Climate Fund on the privileges and immunities of the Green Climate Fund are under consideration.

A Grant Agreement was signed 28 April, 2017 between the Republic of Moldova and GCF on implementing Readiness Programme based on commonly agreed standards policies, conditions and

terms was signed. Based on this Agreement the GCF support was provided to the Climate Change Office, Ministry of Agriculture, Regional Development and Environment of Moldova (MoARDE) to implement the activities under the Project *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme*. The Readiness and preparatory support will help to establish and mandate the National Designated Authority (NDA) to engage with GCF, build the knowledge and capacities of the MoARDE team to efficiently manage GCF operational process, to efficiently communicate with Fund's board and secretariat, to access the Fund's resources and carry out the necessary due diligence. Having the strengthened NDA will help Moldova to successfully utilise direct access to GCF climate finance. The Readiness resources will be used for the buy-in of stakeholders and strengthen the cooperation among institutions, civil society, non-profit entities, women associations and academia to develop a clear sense of climate change priorities that GCF can support. Engaging with the private sector will be a special focus of Readiness support awareness raising and training activities aiming at developing capacities for implementing innovative and transformative projects across the country. GCF climate finance will be used to support coherent, nationwide efforts for climate action and sustainable development and contribute to country's paradigm shift development in response to climate change.

Through defining of GCF specific strategic framework, the conditions will be created to move from project-based support to programmatic and strategic approaches to support from the Fund, consistent with national sustainable development plans. Establishing a country-driven, gender-sensitive and participatory Coordination Mechanism (CM) for GCF-related activities to implement Moldova's programming priorities aligned with SDGs, LEDS, NAP goals will enable the NDA for prepare capacities of stakeholders, in particular potential accredited agencies for GCF project proposals development and implementation. The NDA will enhance the understanding of Fund's accreditation and project requirements and the degree to which national entities met the requirements. Potential nominated agencies will receive support in developing funding proposals through enhanced direct access modality. The Monitoring and Evaluation (M&E) component established as part of CM and operationalized in a transparent manner will help the NDA to undertake oversight and to adjust activities to secure project outcomes and manage risks.

Tasks contained in this ToR are intended to serve as minimum requirements for the National Consultant to undertake the assignment. Additional tasks that add to a greater understanding of key issues may be addressed, as necessary.

1. Objectives and scope of the assignment:

The objective of the assignment is to apply a gender-sensitive approach, where women, as essential stakeholders, are fully considered and represented and that gender roles and dynamics, including constraints and capacities, are taken into account and proactively addressed during the implementation of Project's activities and its derived products.

Fully and meaningfully integrate the concept of gender equality and women's empowerment as cross-cutting issue into:

- Composition of the Nationally Designated Authority,
- NDA operational guidelines,
- Strategic Framework,
- Consultative process as a Coordination Mechanism,
- Other developed documents.

2. Responsibilities of the assignment include:

He/she will be responsible for:

- Ensuring gender balance in composition of National Designated Authority;
- Ensuring that representatives of women’s groups are involved in stakeholder consultations;
- Ensuring that representatives of women’s groups are equally involved in stakeholder consultations regarding the development of the strategic framework;
- Identify a range of desired gender-related development impacts of climate change programming in the country and make sure those are incorporated in the strategic framework;
- Ensuring that country-driven, gender-sensitive and participatory consultative process as a Coordination Mechanism is established with participation of women associations, gender centers.
- Raise awareness and provide training to women’s groups regarding climate finances/GCF,
- The National Consultant is required to thoroughly examine proposed project activities and products through a gender lens.
- The consultant is also required to work with other consultants and provide review and inputs into their assessments to support development of gender-differentiated project products and in accordance with GCF guidelines.
- Elaborate and asses gender sensitiveness of the project outcome, objectives, activities, indicators and targets to the specific needs, capacities and priorities of women and men;
- Identify and recommend appropriate gender sensitive indicators, targets and activities in the implementation of project;
- Conduct meetings with NDA, the relevant sector line ministries, womens groups, NGOs, as appropriate.
- Address all comments received from the stakeholders in a precise and accurate manner and introduce necessary changes in developed documents.

3. Expected major deliverables:

Nr	Deliverables	Time
1.	Elaborated detailed Work Plan for the assignment.	February, 2018
2.	Prepare a stocktaking report on gender and climate change situation in Moldova, description of gender issue with regard to climate change and gender sensitive impact opportunities, including the potential contribution of women and men to mitigate and adapt to climate change.	February, 2018
3.	Contribute to the establishment of country-driven, gender-sensitive and participatory consultative process as a Coordination Mechanism with participation of women associations, gender centers.	February-April, 2018
4.	Incorporate gender dimension into the NDA operational guidelines.	February-March, 2018
5.	Organize thematic training of NDA personnel on mainstreaming gender dimension into GCF related activities.	March, 2018

6.	Contribute to the development of gender sensitive socially inclusive GCF Country programme through mainstreaming of gender dimension.	March-April, 2018
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4. Management/organizational arrangements

The selected Consultant is expected to work in a close cooperation with the national stakeholders, Team Leader and the PIU. The consultant shall work under the guidance of the Team Leader and Project Manager. The Consultant shall take overall responsibility on the quality and timeliness of the recommendations provided.

5. Financial arrangements:

Payments will be disbursed in several installments, upon submission and approval of deliverables by the Team Leader and Manager of the Project and certifications that the services have been satisfactorily performed.

6. Qualification Required:

- Advanced university degree in social sciences, human rights, on women/gender-related fields;
- At least 5 years of progressively responsible professional experience in human rights, women/gender-related fields in Moldova;
- Excellent proven skills in analysis, negotiations and leadership and overall diplomatic skills;
- Excellent communication and training (spoken and written) skills;
- Good organizational, time management, facilitation and public presentation skills;
- Proven experience on preparation of written reports in an accurate and concise manner, and public presentation skills;
- Proven experience in gender mainstreaming into the policy documents;
- Excellent report writing skills;
- Proven capability to meet deadlines and work under pressure.
- Proficiency in written and spoken Romanian and good understanding of English is required for this assignment. Knowledge of Russian and will be an asset;
- Sound knowledge of climate change phenomenon would be an advantage.

7. Documents to be included when submitting the application:

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

- Personal CV including past experience in similar projects.
- Cover letter confirming interest and availability.

Climate Change Office, MoARDE is committed to workforce diversity. Women, persons with disabilities, persons living with HIV are encouraged to apply.

Documents to be included when submitting the proposals:

- Personal CV including past experience in similar projects.
- Cover Letter
- Financial Offer

Interested persons should submit their documents by **17h00, 2 February 2018** to the following address:

- a) By Mail: 156A, Mitropolit Dosoftei St., MD-2004, Chisinau, Climate Change Office of the
- Ministry of Environment, off. 37

- b) By E-mail: clima@clima.md
 - c) By fax: 022 23 22 47.
- Only those shortlisted will be contacted.*

Evaluation:

The Consultant will be evaluated based on the qualifications and the years of experience, as outlined in the qualifications/requirements section. The evaluation will consist of

Technical Criteria weight: 70%.

Financial Criteria weight: 30%.

Only the highest ranked candidates who have obtained a minimum 70% on the technical evaluation will be considered for the financial evaluation.