



ToR
for National Consultant on multi-stakeholder Coordination Mechanism with regard to GCF related activities

Post title: National Consultant on multi-stakeholder Coordination Mechanism with regard to GCF related activities

Project title: *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme.*

Reporting to: Team, Leader, Project Manager

Duration of assignment: 100 days during the period February 2018-September, 2019

Starting date: January, 2018

Background

The Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC) provided in 2011 in Decision 1/CP.16 for the establishment of the Green Climate Fund as an operating entity of the financial mechanism under Article 11 of the Convention.

The Green Climate Fund (GCF) was established with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the Fund will promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change.

The Fund was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change ("UNFCCC"). It is governed and supervised by a Board that has responsibility for funding decisions pursuant to the Governing Instrument for the Green Climate Fund. It is supported by an independent Secretariat, accountable to the Board, having management capabilities to execute day-to-day operations of the Fund, providing administrative, legal and financial expertise.

The Green Climate Fund (GCF) Readiness Programme, a joint partnership between UNDP, UNEP, and World Resource Institute (WRI), is a global programme to support countries for enhanced access to international climate finance. The Fund has established the Readiness and Preparatory Support Programme to provide support to National Designated Authorities (NDAs) or focal points, nominated by countries to engage with the Fund. It is a priority mechanism that will help ensure that Fund's programming is effective and country owned. The core objectives of the readiness programme are consistent with the Fund's Governing Instrument and prior Board and Conference of the Parties (COP) decisions. Within the Fund's Secretariat, the Country Programming Division (CPD) is responsible for engagement with developing countries, providing support to help countries and entities access to the Fund's resources, including through funding support from the Readiness Programme.

A Draft Agreement between the Government of the Republic of Moldova and the Green Climate Fund on the privileges and immunities of the Green Climate Fund are under consideration.

A Grant Agreement was signed 28 April, 2017 between the Republic of Moldova and GCF on implementing Readiness Programme based on commonly agreed standards policies, conditions and terms was signed. Based on this Agreement the GCF support was provided to the Climate Change Office, Ministry of Agriculture, Regional Development and Environment of Moldova (MoARDE) to implement the activities under the Project *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme*. The Readiness and preparatory support will help to establish and mandate the National Designated Authority (NDA) to engage with GCF, build the knowledge and capacities of the MoARDE team to efficiently manage GCF operational process, to efficiently communicate with Fund's board and secretariat, to access the Fund's resources and carry out the necessary due diligence. Having the strengthened NDA will help Moldova to successfully utilise direct access to GCF climate finance.

The Readiness resources will be used for the buy-in of stakeholders and strengthen the cooperation among institutions, civil society, non-profit entities, women associations and academia to develop a clear sense of climate change priorities that GCF can support. Engaging with the private sector will be a special focus of Readiness support awareness raising and training activities aiming at developing capacities for implementing innovative and transformative projects across the country. GCF climate finance will be used to support coherent, nationwide efforts for climate action and sustainable development and contribute to country's paradigm shift development in response to climate change.

Through defining of GCF specific strategic framework, the conditions will be created to move from project-based support to programmatic and strategic approaches to support from the Fund, consistent with national sustainable development plans. Establishing a country-driven, gender-sensitive and participatory Coordination Mechanism (CM) for GCF-related activities to implement Moldova's programming priorities aligned with SDGs, LEDS, NAP goals will enable the NDA for prepare capacities of stakeholders, in particular potential accredited agencies for GCF project proposals development and implementation. The NDA will enhance the understanding of Fund's accreditation and project requirements and the degree to which national entities met the requirements. Potential nominated agencies will receive support in developing funding proposals through enhanced direct access modality. The Monitoring and Evaluation (M&E) component established as part of CM and operationalized in a transparent manner will help the NDA to undertake oversight and to adjust activities to secure project outcomes and manage risks.

Tasks contained in this ToR are intended to serve as minimum requirements for the National Consultant to undertake the assignment. Additional tasks that add to a greater understanding of key issues may be addressed, as necessary.

Objective of the assignment:

The objective of the assignment is to establish an effective cross-cutting multi-stakeholder consultation mechanism to include, among other things, identification of investment priorities in line with national priorities and comply with GCF investment priorities, fiduciary standards, environmental and social safeguards and support the appropriate oversight of GCF activities at the national and sub-national levels, establish capacity and system to monitor, evaluate and report on the activities of the GCF in Moldova.

Scope of the work:

The consultant will work with stakeholders from the key sectors of Moldova, private sectors, civil society, academia, gender associations and provide guidance for the establishment of cross-sectoral

multi-stakeholder Coordination Mechanism for engagement with GCF. The consultant will work in close collaboration with NDA of Moldova, the Ministry of Agriculture, Regional Development and Environment of Moldova and other relevant national stakeholders in climate change. Provide support and recommendations to Government in understanding the strengths and weaknesses of various institutions have with respect to the fulfilment of fiduciary standards according to the GCF requirements.

Responsibilities of the assignment include:

- Undertake the assessment of the existing national and sub-national levels coordinating mechanism (CM) for climate change, other relevant cross-sectorial coordination approaches in Moldova and identify the best modalities for coordination of GCF related activities;
- Contribute to the establishment of a multi-stakeholder consultation mechanism to include, among other things, identification of investment priorities in line with national priorities. The functionality of the CM should comply with GCF investment priorities, fiduciary standards, environmental and social safeguards and support the appropriate oversight of GCF activities at the national and sub-national levels;
- Support the preparation of country strategic framework to engage with the GCF and coordinate it with involved in the CM stakeholders. Based on stocktaking of existing strategies, policies, and needs assessments, including Moldova's Nationally Determined Contributions, Low-emission Development Strategy, Nationally Appropriate Mitigation Actions, other climate related plans and programmes contribute toward identification of the strategic investment priorities and consult them with involved in the CM stakeholders;
- Contribute to the process and criteria to prioritize investment areas within the national strategic framework for the GCF;
- Identify synergies between the GCF and other development partners and coordinate investment priorities;
- Establish coordination with the National Adaptation Plan (NAP) process as it develops, and identify strategic investment priorities in the adaptation area;
- Provide guidance and support on the need of setting up of a Technical Advisory Committee of NDA, including roles and responsibilities;
- Support the establishment of a robust Financial Management System and Monitoring and Evaluation Framework of GCF related activities as part of the CM;
- In collaboration with NC on gender implement mainstreaming of gender equality into the structure and functionality of multi-stakeholder Coordination Mechanism;
- Undertake initial multistakeholder meetings of the Coordination Mechanism;
- Contribute to identifying opportunities for the private sector to execute the programming priorities for the Republic of Moldova with regard to the engagement with GCF;
- Organize the training of CM members on CM roles, responsibilities and operational modalities;
- Develop communication and information materials on CM related activities;
- Organize awareness raising events on CM's role, mandate and activities .

Major deliverables:

Nr	Deliverables	Time
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1.	<u>Inception report</u> including the work plan and methodological approach to be applied for the assignment.	January, 2018
2.	<u>Recommendations</u> on how the current institutional arrangement might be strengthened/changed in order to increase the efficiency and effectiveness of Moldova NDA operation, along with the need for establishing of Technical Advisory Committee to support the NDA.	February, 2018
3.	Prepare and present a comprehensive <u>draft Report</u> on cross-sectoral coordination mechanism roles, structure and operation.	April, 2018
4.	Prepare <u>supporting documentation</u> for effective operation of the CM in line with GCF requirements.	July, 2018
5.	In collaboration with other NCs develop <u>country strategic framework</u> to engage with the GCF and coordinate it with involved in the CM stakeholders.	February-October, 2018
6.	<u>Recommendations on the process and criteria</u> to prioritize investment areas within the national strategic framework for the GCF.	February-No, 2018
7.	Develop the <u>concept of a robust Financial Management System and Monitoring and Evaluation Framework</u> of GCF related activities as part of the CM.	April –December, 2018
8.	In collaboration with NC on gender <u>implement mainstreaming of gender equality</u> into the structure and functionality of multi-stakeholder Coordination Mechanism.	January, 2018-September, 2019
9.	Organize the training of CM members on CM roles, responsibilities and operational modalities;	June, 2018
10.	Public awareness activities on GCF related Coordination Mechanism operational modalities, roles, functions.	February 2018-September, 2019
11.	Prepare communication and information materials on CM related activities developed.	February 2018-September, 2019
12.	Prepare and present a comprehensive <u>Final Report</u> on cross-sectoral coordination mechanism roles, structure and operation.	December, 2018
13.	Prepare the draft of Government document on multi-stakeholder Coordination Mechanism, operational procedures and standards in Moldova.	April, 2019
14.	Final report on the accomplished work with annexes as needed.	September, 2019

Organizational arrangements

The selected Consultant is expected to work in a close cooperation with the national stakeholders, Team Leader and the PIU. The consultant shall work under the guidance of the Team Leader and Project Manager.

Financial arrangements:

Payments will be disbursed in several installments, upon submission and approval of deliverables by the Team Leader and Manager of the Project and certifications that the services have been satisfactorily performed.

Requirements for experience and qualifications :

Academic qualifications: Minimum of bachelor's degree in climate change, environment, biology, economics, project management or other related fields.

Experience:

- Have at least five (5) years' experience in policy analysis, advice and capacity development related to climate and/or development, public policy/finance/budget management;
- Demonstrated experience in developing country strategic frameworks and/or related documents;
- Proven experience in institutional and skills-based capacity development including public and private sectors;
- Experience in coordination with national counterparts, partners or donors;
- Knowledge of local governance structures and networks;
- Familiarity with M&E systems;
- Experience working with a cross-section of stakeholders, including senior government officials at national and state level;
- Experience of working in the area of climate change and environmental management;
- Demonstrated strong interpersonal and motivational skills and sensitivity to the local environment as well as the ability to work with minimal supervision;
- Demonstrated experience in coordinating and moderating consultations and meetings, and reporting on national stakeholder workshops;
- Ability to work under pressure and time constraints.

Functional Competencies:

- Demonstrates strong analytical skills;
- Promotes team work, contributes towards building team consensus;
- Builds strong relationships with stakeholders involved in the cross-sectoral coordination mechanism;
- Good teamwork skills
- Demonstrates openness to change and ability to manage complexities.

Excellent oral and written communication skills in Romanian and Russian languages, good understanding of English.

Climate Change Office, MoARDE is committed to workforce diversity. Women, persons with disabilities, persons living with HIV are encouraged to apply.

Documents to be included when submitting the proposals:

- Personal CV including past experience in similar projects.
- Cover Letter
- Financial Offer

Interested persons should submit their documents by **17h00, January, 27, 2018** to the following address:

- a) By Mail: 156A, Mitropolit Dosoftei St., MD-2004, Chisinau, Climate Change Office of the Ministry of Environment, off. 37
- b) By E-mail: clima@clima.md
- c) By fax: 022 23 22 47.

Only those shortlisted will be contacted.