



ToR for National Consultant to lead the process

Post title: National Consultant on NDA operational guidelines and no-objection procedure of GCF Readiness Project

Project title: *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme.*

Reporting to: Team Leader and Project Manager

Duration of assignment: 20 days

Starting date: January, 2018

Background

The Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC) provided in 2011 in Decision 1/CP.16 for the establishment of the Green Climate Fund as an operating entity of the financial mechanism under Article 11 of the Convention.

The Green Climate Fund (GCF) was established with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the Fund will promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change.

The Fund was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change ("UNFCCC"). It is governed and supervised by a Board that has responsibility for funding decisions pursuant to the Governing Instrument for the Green Climate Fund. It is supported by an independent Secretariat, accountable to the Board, having management capabilities to execute day-to-day operations of the Fund, providing administrative, legal and financial expertise.

The Green Climate Fund (GCF) Readiness Programme, a joint partnership between UNDP, UNEP, and World Resource Institute (WRI), is a global programme to support countries for enhanced access to international climate finance. The Fund has established the Readiness and Preparatory Support Programme to provide support to National Designated Authorities (NDAs) or focal points, nominated by countries to engage with the Fund. It is a priority mechanism that will help ensure that Fund's programming is effective and country owned. The core objectives of the readiness programme are consistent with the Fund's Governing Instrument and prior Board and Conference of the Parties (COP) decisions. Within the Fund's Secretariat, the Country Programming Division (CPD) is responsible for engagement with developing countries, providing support to help countries and entities access to the Fund's resources, including through funding support from the Readiness Programme.

A Draft Agreement between the Government of the Republic of Moldova and the Green Climate Fund on the privileges and immunities of the Green Climate Fund are under consideration.

A Grant Agreement was signed 28 April, 2017 between the Republic of Moldova and GCF on implementing Readiness Programme based on commonly agreed standards policies, conditions and

terms was signed. Based on this Agreement the GCF support was provided to the Climate Change Office, Ministry of Agriculture, Regional Development and Environment of Moldova (MoARDE) to implement the activities under the Project *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme*. The Readiness and preparatory support will help to establish and mandate the National Designated Authority (NDA) to engage with GCF, build the knowledge and capacities of the MoARDE team to efficiently manage GCF operational process, to efficiently communicate with Fund's board and secretariat, to access the Fund's resources and carry out the necessary due diligence. Having the strengthened NDA will help Moldova to successfully utilise direct access to GCF climate finance.

The Readiness resources will be used for the buy-in of stakeholders and strengthen the cooperation among institutions, civil society, non-profit entities, women associations and academia to develop a clear sense of climate change priorities that GCF can support. Engaging with the private sector will be a special focus of Readiness support awareness raising and training activities aiming at developing capacities for implementing innovative and transformative projects across the country. GCF climate finance will be used to support coherent, nationwide efforts for climate action and sustainable development and contribute to country's paradigm shift development in response to climate change.

Through defining of GCF specific strategic framework, the conditions will be created to move from project-based support to programmatic and strategic approaches to support from the Fund, consistent with national sustainable development plans. Establishing a country-driven, gender-sensitive and participatory Coordination Mechanism (CM) for GCF-related activities to implement Moldova's programming priorities aligned with SDGs, LEDS, NAP goals will enable the NDA for prepare capacities of stakeholders, in particular potential accredited agencies for GCF project proposals development and implementation. The NDA will enhance the understanding of Fund's accreditation and project requirements and the degree to which national entities met the requirements. Potential nominated agencies will receive support in developing funding proposals through enhanced direct access modality. The Monitoring and Evaluation (M&E) component established as part of CM and operationalized in a transparent manner will help the NDA to undertake oversight and to adjust activities to secure project outcomes and manage risks.

Tasks contained in this ToR are intended to serve as minimum requirements for the National Consultant to undertake the assignment. Additional tasks that add to a greater understanding of key issues may be addressed, as necessary.

Objective of the assignment:

The objective of the assignment is to strengthen the capacities of the National Designated Authority (NDA) of the Government of Moldova to perform its roles and responsibilities in communicating with GCF, ensure that that activities supported by the GCF are aligned with strategic national objectives and priorities, convene relevant stakeholders to identify priority sectors to be financed by the GCF, communicate no-objection to entities seeking accreditation and implement no-objection procedure on funding proposals, provide leadership on the deployment of readiness and preparatory support funding in Moldova.

Scope of the work:

The consultant will develop the operational guidelines/ manual for the effective engagement of the NDA of Moldova with GCF in close consultation with the Ministry of Agriculture, Regional Development and Environment of Moldova and other relevant national stakeholders in climate change policy and finances. The guidelines development will be primarily based on GCF guiding materials on NDA, but taking into accounts the national context of climate policy and climate finance in the Republic of Moldova. The consultant shall examine NDA related documents form GCF secretariat, consider other countries experience implementing similar projects.

Responsibilities of the assignment include:

- Review existing legislation and drafting of legislative framework where applicable for operationalization of the NDA;
- Identity and document current institutional arrangements at the national level to address climate change;
- Develop operational manual/guidelines for the effective engagement of the NDA with the GCF with description of roles and responsibilities of parties involved. The content of the NDA operational manual/guide will include, but not limited to the following sections:
 - Introductory information (incorporating information about the Green Climate Fund (GCF), the role of NDA as guided by the GCF, linkage to national climate change policy and institutional framework).
 - Most appropriate for Moldova's conditions institutional arrangements for NDA structure and supporting bodies to collaborate with GCF.
 - NDA mandates, role, capacities and responsibilities.
 - NDA role in strengthening Climate Change Coordination Mechanism for multi-stakeholder engagement to motivate political leadership and engagement in supporting a paradigm shift towards low-emission and climate-resilient development.
 - Communication of nominations of entities to the Fund.
 - Establishment of efficient and transparent no-objection procedure.
 - Implementation of no-objection procedure on funding proposals submitted to the GCF to ensure consistency of funding proposals with national climate change plans and priorities.
 - Define the role of NDA in the monitoring and evaluation framework with regard to implemented in the country GCF activities.
 - Gender policy
- Define the no-objection procedure as a process led by the NDA ;
- Organize training of NDA personnel on NDA roles, responsibilities and operational modalities;
- Develop communication and information materials on NDA related activities;
- Organize awareness raising events on NDA's role, mandate and activities and no-objection procedure.

Major deliverables:

Nr	Deliverables	Time
1.	Inception report including the work plan and methodological approach to be applied for the assignment.	January, 2018
2.	Report on the legislative framework for operationalization of the	January, 2018

	NDA and current institutional arrangements at the national level to address climate change.	
3.	NDA operational guidelines developed.	March, 2018
4.	No objection procedure developed, disseminated in Romanian language and implementation started.	April, 2018
5.	Training of NDA personnel on NDA roles, responsibilities and operational modalities	March, 2018
6.	Public awareness activities on GCF operational modalities, roles, functions and operation of the NDA and governance structure for decision making and no objection implemented with contribution of NCs.	January 2018-April 2018
7.	Communication and information materials on NDA related activities developed.	January 2018-April 2018
8.	The draft of Government document on NDA operational procedures and standards in Moldova and Country Programme produced	April, 2018
9.	Final report on the accomplished work with annexes as needed.	April, 2018

Organizational arrangements

The selected Consultant is expected to work in a close cooperation with the national stakeholders, Team Leader and the PIU. The consultant shall work under the guidance of the Team Leader and Project Manager.

Financial arrangements:

Payments will be disbursed in several installments, upon submission and approval of deliverables by the Team Leader and Manager of the Project and certifications that the services have been satisfactorily performed.

Qualification Required:

- Advanced university degree in environmental science, economy, jurisprudence or other relevant field or similar field or equivalent working experience in the area;
- At least 3 years of progressively responsible professional experience in climate change.
- Knowledge of institutional mandates, policies and guidelines related to Moldova's climate process;
- Excellent proven skills in analysis, leadership and overall diplomatic skills;
- Proven experience on preparation of written reports in an accurate and concise manner, and public presentation skills;
- Good organizational, time management and facilitation skills;
- Sound knowledge of finance system in Moldova;
- Fluency in written and spoken Romanian and English is required for this assignment. Knowledge of Russian will be an asset.

Climate Change Office, MoARDE is committed to workforce diversity. Women, persons with disabilities, persons living with HIV are encouraged to apply.

Documents to be included when submitting the proposals:

- Personal CV including past experience in similar projects.
- Cover Letter
- Financial Offer

Interested persons should submit their **documents** by **17h00, December, 29, 2017** to the following address:

- a) By Mail: 156A, Mitropolit Dosoftei St., MD-2004, Chisinau, Climate Change Office of the Ministry of Environment, off. 37
- b) By E-mail: clima@mediu.gov.md
- c) By fax: 022 23 22 47.

Only those shortlisted will be contacted.