



**ToR**  
**for the National Consultant on providing support to national entities seeking accreditation with GCF**

**Post title:** National Consultant on providing support to national entities seeking accreditation with GCF

**Project title:** *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme.*

**Reporting to:** Project Manager

**Duration of assignment:** 25 days during the period June -October, 2018

**Starting date:** June, 2018

**Background**

The Conference of the Parties (COP) to the United Nations Framework Convention on Climate Change (UNFCCC) provided in 2011 in Decision 1/CP.16 for the establishment of the Green Climate Fund as an operating entity of the financial mechanism under Article 11 of the Convention.

The Green Climate Fund (GCF) was established with the purpose of making a significant and ambitious contribution to the global efforts towards attaining the goals set by the international community to combat climate change. In the context of sustainable development, the Fund will promote a paradigm shift towards low-emission and climate-resilient development pathways by providing support to developing countries to limit or reduce their greenhouse gas emissions and to adapt to the impacts of climate change.

The Fund was designated as an operating entity of the financial mechanism of the United Nations Framework Convention on Climate Change ("UNFCCC"). It is governed and supervised by a Board that has responsibility for funding decisions pursuant to the Governing Instrument for the Green Climate Fund. It is supported by an independent Secretariat, accountable to the Board, having management capabilities to execute day-to-day operations of the Fund, providing administrative, legal and financial expertise.

The Green Climate Fund (GCF) Readiness Programme, a joint partnership between UNDP, UNEP, and World Resource Institute (WRI), is a global programme to support countries for enhanced access to international climate finance. The Fund has established the Readiness and Preparatory Support Programme to provide support to National Designated Authorities (NDAs) or focal points, nominated by countries to engage with the Fund. It is a priority mechanism that will help ensure that Fund's programming is effective and country owned. The core objectives of the readiness programme are consistent with the Fund's Governing Instrument and prior Board and Conference of the Parties (COP) decisions. Within the Fund's Secretariat, the Country Programming Division (CPD) is responsible for engagement with developing countries, providing support to help countries and entities access to the Fund's resources, including through funding support from the Readiness Programme.

A Draft Agreement between the Government of the Republic of Moldova and the Green Climate Fund on the privileges and immunities of the Green Climate Fund are under consideration.

A Grant Agreement was signed 28 April, 2017 between the Republic of Moldova and GCF on implementing Readiness Programme based on commonly agreed standards policies, conditions and terms was signed. Based on this Agreement the GCF support was provided to the Climate Change Office, Ministry of Agriculture, Regional Development and Environment of Moldova (MoARDE) to implement the activities under the Project *Support to Republic of Moldova in establishment and strengthening the NDA, development of strategic framework, and preparation of country programme*. The Readiness and preparatory support will help to establish and mandate the National Designated Authority (NDA) to engage with GCF, build the knowledge and capacities of the MoARDE team to efficiently manage GCF operational process, to efficiently communicate with Fund's board and secretariat, to access the Fund's resources and carry out the necessary due diligence. Having the strengthened NDA will help Moldova to successfully utilise direct access to GCF climate finance.

The Readiness resources will be used for the buy-in of stakeholders and strengthen the cooperation among institutions, civil society, non-profit entities, women associations and academia to develop a clear sense of climate change priorities that GCF can support. Engaging with the private sector will be a special focus of Readiness support awareness raising and training activities aiming at developing capacities for implementing innovative and transformative projects across the country. GCF climate finance will be used to support coherent, nationwide efforts for climate action and sustainable development and contribute to country's paradigm shift development in response to climate change.

Through defining of GCF specific strategic framework, the conditions will be created to move from project-based support to programmatic and strategic approaches to support from the Fund, consistent with national sustainable development plans. Establishing a country-driven, gender-sensitive and participatory Coordination Mechanism (CM) for GCF-related activities to implement Moldova's programming priorities aligned with SDGs, LEDS, NAP goals will enable the NDA for prepare capacities of stakeholders, in particular potential accredited agencies for GCF project proposals development and implementation. The NDA will enhance the understanding of Fund's accreditation and project requirements and the degree to which national entities met the requirements. Potential nominated agencies will receive support in developing funding proposals through enhanced direct access modality. The Monitoring and Evaluation (M&E) component established as part of CM and operationalized in a transparent manner will help the NDA to undertake oversight and to adjust activities to secure project outcomes and manage risks.

Tasks contained in this ToR are intended to serve as minimum requirements for the National Consultant to undertake the assignment. Additional tasks that add to a greater understanding of key issues may be addressed, as necessary.

### **Objective of the assignment:**

The objective of the assignment is to provide support to Moldova's NDA to identify entities from the key sectors of Moldova, civil society, academia, gender associations, and in particular from the private sector with potential to get accredited with GCF and nominate them for direct access modality. Provide support to national entities seeking accreditation with GCF throughout the accreditation procedure.

### **Scope of the work:**

The consultant will work with a variety of national entities, in particular with those from the private sectors, to identify entities with potential to get accredited with GCF through direct access modality. The consultant will help entities assessing their institutional, fiduciary, gender and other related capacities through self-assessment procedure and identify needed support to boost their potential to meet GCF

requirements for accreditation. In close cooperation with NDA and GCF secretariat, the consultant will guide entities throughout the accreditation procedure.

**Responsibilities of the assignment include:**

- Provide assistance to Moldova NDA in developing the process for the nomination of Direct Access Entities (DAEs) to entities seeking accreditation to the GCF.
- Provide assistance to NDA on the procedure and criteria to be used to evaluate national entities for nomination for direct accreditation with GCF along with the list of supporting documentation to be submitted by the applicants.
- Provide assistance to national entities in understanding GCF direct access accreditation system
- Provide assistance to companies, institutions, other national entities in assessing their potential to become a national Accredited Entities (AE) using GCF online assessment tool.
- Establish communication and collaboration with GCF in order to provide support to entities seeking accreditation to assess their institutional capacity, fiduciary, Environmental and Social Safeguards (ESS) and gender standards to meet the GCF accreditation standards,
- Identify the gaps, other barriers that impede national entities to access GCF resources and their needs to enhance capacities to become accredited with GCF through the GCF Readiness Programme,
- Provide actionable recommendations on capacity building of national entities seeking accreditation with GCF.
- Develop communication and information materials on GCF accreditation procedures and other related topics;
- In collaboration with Project team organize awareness raising and information events.

**Major deliverables:**

Nr	Deliverables	Time
1.	Inception report including the work plan and methodological approach to be applied in the assignment.	June 2018
2.	Private sector and state institutions stakeholders mapping with regard to their potential accreditation with GCF through the direct access procedure.	June 2018
3.	Field visits to national entities seeking the accreditation with GCF for awareness raising, information and support in the accreditation procedure with GCF.	June-October, 2018
4.	Continuous support to national entities during the self-evaluation capacities for accreditation using <i>GCF accreditation self-assessment tool</i> . Produce the list of national entities with successful results of undertaken self-assessment evaluation.	June-October, 2018
5.	Establish communication and collaboration with GCF to undertake the analysis of documents and general information on the entities' fiduciary, Environmental and Social Safeguards (ESS) and gender management processes for the entities seeking GCF accreditation. Prepare the entity's Action Plan for accreditation procedure and consult it with entities.	June-October, 2018

6.	Report on identified gaps, barriers for national entities to be accredited with GCF and their needs to receive readiness and preparatory support to meet the GCF's accreditation requirements.	August 2018
7.	Produce the first draft of the guideline of GCF application procedure for Moldova's entities seeking direct access accreditation with GCF, using "fit for purpose" approach, including the procedure and criteria to be used in the evaluation of the national entities to be nominated for direct accreditation with GCF along with the list of supporting documentation to be submitted by the applicants.	September 2018
8.	Assistance to Moldova's NDA in developing the process for the nomination of Direct Access Entities (DAEs) seeking accreditation with the GCF.	June-October, 2018
9.	In collaboration with the NC on gender identify entities gaps and needs to strengthen gender into entity's activities in order to meet GCF accreditation requirements.	June-August 2018
10.	Awareness and information activities and materials on GCF accreditation requirements and procedures for national entities developed.	June-October, 2018
11.	Final report on the accomplished work with annexes as needed.	October, 2018

### **Organizational arrangements**

The selected Consultant is expected to work in a close cooperation with the national stakeholders, and the PIU. The consultant shall work under the guidance and shall report to the Project Manager.

### **Financial arrangements:**

Payments will be disbursed in several installments, upon submission and approval of deliverables by the Team Leader and Manager of the Project and certifications that the services have been satisfactorily performed.

### **Requirements for experience and qualifications:**

Academic qualifications: Minimum of bachelor's degree in climate change, environment, biology, economics, project management or other related fields.

### **Experience:**

- Have at least five (5) years' professional experience of managerial work with emphasis on company's finances and budget operation, institutional management of private sector companies, civil society and state institutions.
- Demonstrated experience with fiduciary and procurement processes, particularly as they apply to national institutions;
- Working knowledge of the project management cycle, including origination, implementation, and activity oversight;
- Knowledge of local fiduciary standards,
- Experience working with stakeholders, including private sector, national and state level officials;
- Demonstrated strong interpersonal and motivational skills and sensitivity to the local environment as well as the ability to work with minimal supervision;

- Demonstrated experience in coordinating and moderating consultations and meetings, and reporting on national stakeholder workshops;
- Ability to work under pressure and time constraints.

**Functional Competencies:**

- Demonstrates strong analytical skills;
- Promotes team work, contributes towards building team consensus;
- Builds strong relationships with stakeholders involved in the cross-sectoral coordination mechanism;
- Good teamwork skills
- Demonstrates openness to change and ability to manage complexities.

Excellent oral and written communication skills in Romanian and Russian languages, good level of written and communication English.

Climate Change Office, MoARDE is committed to workforce diversity. Women, persons with disabilities, persons living with HIV are encouraged to apply.

**Documents to be included when submitting the proposals:**

- Personal CV including past experience in similar projects.
- Cover Letter
- Financial Offer

Interested persons should submit their documents by **17h00, 10th of June 2018** to the following address:

- a) By Mail: 156A, Mitropolit Dosoftei St., MD-2004, Chisinau, Climate Change Office of the Ministry of Environment, off. 37
- b) By E-mail: **adapt @clima.md**
- c) By fax: 022 719131.

*Only those shortlisted will be contacted.*